

OKLAHOMA NEWSPAPER FOUNDATION internship program

DEVELOP JOB SKILLS...

*working with
newspaper
professionals.*

BUILD CONNECTIONS...

*that can help you
land your first job.*

- **PAID Internships at Oklahoma newspapers**
- **Internship Period: Summer 2012**
- **Application form available to download at www.okpress.com/internships**
- **Applications must be postmarked no later than FEBRUARY 15, 2012**



ONF is an affiliate of the Oklahoma Press Association

“ I wrote in-depth features and hard news pieces, attended events and city council meetings. I wasn't running copies and getting coffee. I was a full-fledged reporter.”

—*Shaundra Roberts, University of Central Oklahoma*

“ Because of ONE, students have the ability to get that first professional experience so that future employers will take us seriously.”

—*M.J. Casiano, University of Oklahoma*

“ I consider my internship experience invaluable.”

—*Andrew Morpheu, University of Science and Arts*

“ The staff, the writing, the new people I met, and the general environment made this one of the best summers I have ever had.”

—*Lindsey Buie, Oral Roberts University*

Oklahoma Newspaper Foundation • 3601 N. Lincoln Blvd., Oklahoma City, OK 73105

Funding for the ONF internship program is provided with the assistance of the Ethics and Excellence in Journalism Foundation.

OKLAHOMA NEWSPAPER FOUNDATION

internship program

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The Oklahoma Newspaper Foundation is the charitable affiliate of the Oklahoma Press Association. It will award a minimum of 18 paid eight-week internships that must be served during summer 2012 at one of the 200 daily or weekly newspapers that are members of the Oklahoma Press Association. This program will promote the value of working at Oklahoma newspapers and benefit students as they begin their professional careers.

INTERNSHIP SELECTION PROCESS

A committee of ONF Trustees will select at least 18 OPA-member newspapers to receive funding to host an intern in summer 2012.

A host newspaper can offer an internship to any eligible student. All student applications (including resumé and clips) submitted to ONF that meet the eligibility requirements will be made available to the host newspapers for review.

ONF will provide all eligible student applicants information about the newspapers selected to host a student intern. The interview process between host newspapers and student applicants will take place in March 2012 with hiring completed by April 15.

Internships will be completed during an eight-week period in summer 2012. The exact dates are to be determined by the hosting newspaper and student intern.

ELIGIBILITY

To be eligible for an ONF paid internship, you must be:

- a) A U.S. Citizen or permanent U.S. resident
- b) Enrolled in a U.S. college or university
- c) Majoring in journalism, advertising or an equivalent degree program
- d) Enrolled full time as a sophomore, junior or senior for the 2011-12 academic year
- e) Demonstrating a career commitment to newspaper journalism

SALARY

Interns will work between 30 and 40 hours per week for eight weeks. The internship salary is \$8.50 per hour (gross) for a maximum of \$2,720 provided by ONF. Hosting newspapers are instructed to distribute internship salary as part of regular staff payroll.

APPLICATION

Complete the application form (page 3-4) and prepare the following documents that should be submitted with your application:

- a) Résumé listing work experience and academic achievements.
- b) Three samples of your journalistic work showing a demonstrated ability in reporting, editing, page design, photography, ad design or ad sales.

Mail your application and required documents to:
OKLAHOMA NEWSPAPER FOUNDATION,
3601 N. Lincoln Blvd., Oklahoma City, OK 73105.

APPLICATIONS SHOULD BE POSTMARKED NO LATER THAN FEBRUARY 15, 2012.

Questions? Call (405) 499-0026 or 1-888-815-2672 (toll-free in OK).

OKLAHOMA NEWSPAPER FOUNDATION INTERNSHIP APPLICATION

APPLICATION DEADLINE: FEBRUARY 15, 2012

Download application form at www.okpress.com/internships
Mail application materials to: Oklahoma Newspaper Foundation
3601 N. Lincoln Blvd., Oklahoma City, OK 73105
Phone (405) 499-0020 • Fax (405) 499-0048

PERSONAL INFORMATION

Newspaper Interest for Internship (check all that apply):

Reporting Photography Layout/Design Advertising Multimedia Journalism

Name: _____ Phone #: (____) _____

College or University: _____

Student's Mailing Address: _____

City, State & Zip: _____

E-mail: _____ Hometown: _____

Do you have a valid driver's license? Yes No

Do you have/own a vehicle? Yes No

Internship Location Preference
in State of Oklahoma: Northwest Northeast Southwest Southeast Central

EDUCATION

Classification in Spring 2012: Sophomore Junior Senior Expected Graduation Date: _____

Major: _____

Minor: _____

Credit Hours Completed (include credit hours taken in 2012 spring semester): _____

Overall GPA: _____

GPA in Major: _____

Complete Application on Following Side

NEWSPAPER EXPERIENCE

Have you previously worked for your college/university newspaper? Yes No

If "yes," newspaper, year(s), position(s) and adviser:

Have you previously worked for or interned at a newspaper, other than a college newspaper?

Yes No

If "yes," newspaper and year:

List computer equipment and software with which you have experience.

If applying for a photography internship, list camera equipment you own or have used, and college courses.

How did you find out about the ONF internship program? Search Engine Professor announcement

College internship or career services department Other _____

INSTRUCTIONS FOR APPLICANTS

Submit with completed application form:

1. Résumé listing work experience and academic achievements.
2. Three samples of your journalistic work showing a demonstrated ability in your internship interest (reporting, page design, photography, ad design or ad sales).

AGREEMENT: I hereby verify that all information is correct to the best of my knowledge and that I will have completed at least my sophomore year in college by the end of the 2012 spring semester. The Oklahoma Newspaper Foundation has my permission to distribute this application form and all of its parts and attachments to member newspapers of the Oklahoma Press Association. If accepted into the ONF internship program, I agree to complete the eight-week internship assigned to me unless I become medically disabled. I understand that my receipt of the full amount of the promised internship stipend is contingent upon successful completion of the eight-week internship and receipt by ONF of final reports from me and my supervisor. I agree that ONF may use my statements and likeness in its promotional literature, both in print and online.

Signature _____

Date _____

APPLICATIONS MUST BE POSTMARKED BY FEBRUARY 15, 2012.