

OKLAHOMA NEWSPAPER FOUNDATION

INTERNSHIP PROGRAM

ONF is an affiliate of the Oklahoma Press Association



- **PAID Internships at Oklahoma newspapers**
- **Internship Period: Summer 2010**
- **Application form available to download at www.okpress.com/internships**
- **Applications must be postmarked no later than **FEBRUARY 19, 2010****

DEVELOP JOB SKILLS...

working with newspaper professionals.

BUILD CONNECTIONS...

that can help you land your first job.

‘I was put on stories my first week that I would have only dreamed of getting in a year’s time at other places.’

Kevin Kerr

Northwestern Oklahoma State University

‘On my first week, I started building a new Web site.’

Megan Foster

Oklahoma State University

‘It reemphasized to me the importance of journalism to our society, and increased my desire to pursue journalism as a career.’

Hannah Rieger

University of Oklahoma

‘When I graduate, I know I’ll be prepared to work at any small, medium or large newspaper.’

Cara Bailey

University of Oklahoma

OKLAHOMA NEWSPAPER
FOUNDATION

INTERNSHIP PROGRAM

The Oklahoma Newspaper Foundation is the charitable affiliate of the Oklahoma Press Association. It will award 15 paid eight-week internships that must be served during summer 2010 at a daily or weekly newspaper that is a member of the Oklahoma Press Association. This program will promote the value of working at Oklahoma newspapers and benefit students as they begin their professional careers.

INTERNSHIP SELECTION PROCESS

A committee of ONF Trustees will select 15 OPA-member newspapers to receive funding to host an ONF intern in summer 2010. A host newspaper can offer an internship to any eligible student. All student applications (including resumés, clips, etc.) submitted to ONF that meet the eligibility requirements will be posted online for the 15 host newspapers to review.

ONF will notify all student applicants of the 15 newspapers that will receive funding to host a student intern. The interview process between host newspapers and student applicants will take place in March 2010 with hiring completed by April 9.

Internships will be completed during an eight-week period in summer 2010. The exact dates are to be determined by the hosting newspaper and student intern.

ELIGIBILITY

To be eligible for an ONF paid internship, you must be:

- a) A U.S. Citizen or permanent U.S. resident
- b) Enrolled in a U.S. college or university
- c) Majoring in journalism or an equivalent degree program
- d) Enrolled full time as a sophomore, junior or senior for the 2009-10 academic year
- e) Demonstrating a career commitment to newspaper journalism

SALARY

The internship salary is \$320 per week for a minimum of \$2,560 (40-hour work week). Some newspapers may invite interns to work longer than eight weeks, and some papers may pay more than \$320 per week. Hosting newspapers are instructed to distribute internship salary as part of regular staff payroll and pay all taxes, etc. from its own funds. In order to receive the full salary, interns must successfully complete the eight-week internship program.

APPLICATION

Complete the application form (page 3-4) and prepare the following documents that should be submitted with your application:

- Résumé listing work experience and academic achievements.
- A written statement describing your journalism career goals within the industry. Please include how you plan to achieve those goals, and what you expect to be doing professionally five and ten years after graduation.
- Three samples of your journalistic work showing a demonstrated ability in reporting, editing, page design, photography, ad design or ad sales.
- Your most recent college transcript.

Mail your application and required documents to:
OKLAHOMA NEWSPAPER FOUNDATION,
3601 N. Lincoln Blvd., Oklahoma City, OK 73105.

Applications should be postmarked no later than February 19, 2010.
Questions? Call (405) 499-0026 or 1-888-815-2672 (toll-free in OK).

OKLAHOMA NEWSPAPER FOUNDATION INTERNSHIP APPLICATION

APPLICATION DEADLINE: FEBRUARY 19, 2010

Download application form at www.okpress.com/internships
Mail application materials to: Oklahoma Newspaper Foundation
3601 N. Lincoln Blvd., Oklahoma City, OK 73105
Phone (405) 499-0020 • Fax (405) 499-0048

PERSONAL INFORMATION

Newspaper Interest for Internship (check all that apply):

Reporting Photography Layout/Design Advertising Multimedia Journalism

Name: _____ Phone #: (____) _____

College or University: _____

Student's Mailing Address: _____

City, State & Zip: _____

E-mail: _____ Permanent Phone #: (____) _____

Do you have a valid driver's license? Yes No Hometown: _____

Do you have/own a vehicle? Yes No

Internship Location Preference
in State of Oklahoma: Northwest Northeast Southwest Southeast Central

EDUCATION

Classification in Spring 2010: Sophomore Junior Senior Expected Graduation Date: _____

Major: _____

Minor: _____

Credit Hours Completed (include credit hours taken in 2010 spring semester): _____

Overall GPA: _____

GPA in Major: _____

Complete Application on Following Side

NEWSPAPER EXPERIENCE

Have you previously worked for your college/university newspaper? Yes No

If "yes," newspaper, year(s), position(s) and adviser:

Have you previously worked for or interned at a newspaper, other than a college newspaper?

Yes No

If "yes," newspaper and year:

List computer equipment and software with which you have experience.

If applying for a photography internship, list camera equipment you own or have used, and college courses.

How did you find out about the ONF internship program?

Search Engine

Professor announcement

College internship or career services department

Other _____

INSTRUCTIONS FOR APPLICANTS

Submit with completed application form:

1. Résumé listing work experience and academic achievements.
2. A written statement describing your career goals within the industry. Please include how you plan to achieve those goals, and what you expect to be doing professionally five and ten years after graduation.
3. Three samples of your journalistic work showing a demonstrated ability in your internship interest (reporting, page design, photography, ad design or ad sales).
4. Your most recent college transcript.

AGREEMENT: I hereby verify that all information is correct to the best of my knowledge and that I will have completed at least my sophomore year in college by the end of the 2010 spring semester. The foundation has my permission to distribute this application form and all of its parts and attachments to member newspapers of the Oklahoma Press Association. If accepted into the ONF internship program, I agree to complete the eight-week internship assigned to me unless I become medically disabled. I understand that my receipt of the full amount of the promised internship stipend is contingent upon successful completion of the eight-week internship and receipt by ONF of final reports from me and my supervisor. I agree that ONF may use my statements and likeness in its promotional literature, both in print and online.

Signature _____

Date _____

APPLICATIONS MUST BE POSTMARKED BY FEBRUARY 19, 2010.