

# SAMPLE PROOF OF PUBLICATION

Newspapers usually provide a proof of publication after a legal notice has been published. This allows the government and other bodies to verify that the notice was published and to have proof of that publication.

## PAGINATED PROOFS OF PUBLICATION

Creating proofs of publication completely within a pagination program can save a large amount of time and work normally spent cutting and pasting clippings from the newspaper. Instead of gluing a clipping to the proof, you copy and paste the text into the same space on your Quark, Pagemaker or InDesign document. The text and style of the notice, including type fonts, sizes, and alignments, must be exactly as it appeared in the newspaper. If a publication is two or more columns wide it would be most appropriate to

glue or paste a clipping to the assigned box or to an attached sheet of paper. The text of the affidavit should then be updated with the accurate location.

Fully paginated proofs of publication are accepted by the government and other entities. It is not as authentic, however, as using a clipping of the actual printed material. If a proof of publication is contested, the actual clipping would be required. The completeness of your newspaper's file storage of previous issues should determine if you proceed with fully paginated proofs.

## QUESTIONS ABOUT NOTARIES

Contact the Notary Department, Secretary of State of Oklahoma, 2300 N. Lincoln Blvd., Room 101, Oklahoma City, OK 73105-4897 or phone (405) 521-2516 or visit the Web site at [www.sos.state.ok.us](http://www.sos.state.ok.us).

## PROOF OF PUBLICATION

Name of Publication  
Address  
Phone Number

Case Number or  
Title of Legal Notice  
(Optional)

I, Name, of lawful age, being duly sworn upon oath, deposes and says that I am the Editor, Publisher or Authorized Agent of Newspaper Name, a Daily/Weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106 for the City of \_\_\_\_\_, for the County of \_\_\_\_\_, in the State of Oklahoma, and that the attachment hereto (for proofs with newspaper clipping attached) – **OR** – box to the right (for proofs with text copied and pasted) contains a true and correct copy of what was actually published in said legal newspaper in consecutive issues on the following dates:

**INSERTION DATES:**  
(list dates of insertion)

**PUBLICATION FEE:**.....\$ \_\_\_\_\_

\_\_\_\_\_  
(Signature)  
Editor, Publisher or Authorized Agent

State of Oklahoma  
County of \_\_\_\_\_

Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
by Name of Editor, Publisher, Authorized Agent.

\_\_\_\_\_  
(Signature)  
Notary Public

(Seal)

My Commission expires: \_\_\_\_\_, 20\_\_\_\_  
Commission # \_\_\_\_\_

**BLANK SPACE TO  
ATTACH CLIPPING**

— or —

**COPY AND PASTE  
TEXT IN  
PAGINATED PROOF OF  
PUBLICATION**

(Published in Newspaper Name on Dates)

BEFORE THE  
CORPORATION COMMISSION  
OF THE STATE OF OKLAHOMA

NOTICE IS HEREBY GIVEN that Company of Oklahoma has requested a public hearing seeking approval of a special contract with a Delaware Limited Partnership.

NOTICE IS FURTHER GIVEN that this Cause has been set before an Administration Law Judge for a hearing on the 11th day of May, 2004, at 1:30 p.m., in Courtroom B, Jim Thorpe Office Building, 2101 North Lincoln Boulevard, Oklahoma City, Oklahoma, 73105 for hearing, taking of evidence and reporting to the Commission.

NOTICE IS FURTHER GIVEN that all interested persons may appear and be heard and that the Commission shall issue such orders and grant such relief as it deems reasonable, fair, necessary, proper and equitable in the circumstances, whether or not specifically requested.

OKLAHOMA  
CORPORATION COMMISSION  
\_\_\_\_\_, Chairman  
\_\_\_\_\_, Vice Chairman  
\_\_\_\_\_, Commissioner